

HYNDBURN LEISURE TRUST

ENERGY POLICY

May 2013

We are committed to reducing Energy and Water Consumption

This will reduce our impact on the environment and reduce our bills

Our Promise

By efficient management of these resources, the Trust aims to minimise expenditure and environmental impact while maintaining health and safety standards and an acceptable comfort level for staff, customers and visitors.

Targets

	Current Performance	Target Performance	Target % Reduction
Electricity KWh/m ²	82	78	5%
Gas KWh/m ²	450	428	5%
Water m ³	7500	7125	5%

Strategy

This policy will be implemented through an 8-point plan:

1. Responsibility

The overall responsibility lies with the Chief Executive and Senior Management Team. Day to day energy responsibilities lie with the Estates Team working in conjunction with the policy and direction set by the Eco Group. Policy, strategy and targets for energy management will be the responsibility of the Eco Group who will meet quarterly as part of the management team meetings.

The Eco Group will meet regularly to review progress, plan initiatives and discuss new solutions.

Members will have the responsibility to set a good example to staff and customers who can also make a valuable contribution to reducing energy consumption.

2. Energy selection and purchase

Energy purchase is currently undertaken by Hyndburn Borough Council who monitor the stock exchange for best prices. The energy purchased is renewable. The Trust also collates data from bills and meter readings to produce monitoring information.

3. Investment in Energy Efficiency

Savings achieved through good housekeeping measures will be reinvested in energy efficiency projects. The Trusts energy survey will be updated annually with costing proposals.

4. Design

Energy efficiency will be taken into account at the design of new building projects and any refurbishment. Energy efficiency will be considered in the purchase of all new equipment, e.g. computers, catering equipment.

5. Energy Information

Meters will be read monthly and the information will be sent to the Estates Team for analysis. Abnormal consumption will be identified and corrective action taken. Each year, realistic energy reduction targets will be set and monitored regularly.

Targets will be set relative to past performance and national benchmark standards.

6. Maintenance

Energy conversion plant, distribution systems and energy using equipment will be correctly maintained to avoid energy and water wastage.

7. Awareness

The Trust will adopt an Organizational Approach involving everyone associated with the Trust. Regular awareness initiatives for staff and customers will emphasise the cost and environmental benefits of saving energy and water and how to avoid waste. Energy saving information will also be provided to cleaning staff. Staff and customers will also be provided with information on how to save energy at home. Energy champions will be appointed with checklists for good housekeeping initiatives.

8. Policy Review Mechanism

This policy will be reviewed and updated by the Estates Team and displayed in reception in all Trust facilities.

Hyndburn Leisure Trust aims to reduce its energy and water consumption by 5% in 2013/14

Quick Wins

Switch off PC monitors.

Monitors account for around 70% of a computers energy consumption.

Check the meters

Regular monitoring of meters and bills will quickly identify any problems and help to make the centre staff better aware of their consumption.

Daylight is free

Don't light empty rooms or areas where daylight is sufficient. Studies show natural light makes us more productive and feel better.

Report faulty taps

A tap dripping wastes 1544 litres a year - that's enough for 20 baths. Turn taps off after use and if they are faulty, let someone know.

Fit 7 day timers

Reduce electricity consumption by up to 70% by programming equipment to turn itself off.

Get frost protection

Make sure all hot and cold water pipes and tanks are insulated to protect from frost and potential leaks. Insulating hot water pipes also reduces fuel bills.